

Peace Christian Preschool & Day Care

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www.peacechristian.com

Registration Form

Child's Name _____ Child's Date of Birth _____

Gender (male/female) _____ Child's Nickname _____

Address _____

City _____ State _____ Zip _____ Home Phone _____

Family Email Address (required) _____

My child has Allergies: circle - Yes or No (explain below)

Family Information

Parent/Guardian _____ Cell# _____

Employer: _____ Work Phone _____

Parent/Guardian _____ Cell# _____

Address (if different from child) _____

City _____ State _____ Zip _____ Home Phone _____

Employer _____ Work Phone _____

Email Address (required if two households) _____

Marital Status: Married: _____ Divorced: _____ Separated: _____ Other: _____

If one or both parents do not have custodial rights, please explain. _____

Names/Ages of Siblings _____

About Your Child

Allergies - please list what your child is allergic to, type of reaction, severity, and usual treatment.

Toilet Trained - completely trained or will be by Sept? _____

Does your child nap? _____

Medications: (Please note that the only medication we are allowed to administer at our school is an EPI-Pen)

Family Physician: _____ Phone _____

Additional Information: (Social Behaviors, Individualized Education Plan*, any challenges you see your child having, etc. please explain below)

***Please provide a copy of your child's IEP to the office**

Permission Statements

Yes__ No__ **911** - In case of emergency, I authorize "911" to administer any necessary emergency medical care to my child and transport my child to a medical facility.

Yes__ No__ **Changing** - In case of dirty diaper/soiled clothing, I give permission for Peace Christian Staff to change and clean my child. Staff will follow New York State mandated hygiene procedures.

Yes__ No__ **Photographs** - I hereby grant permission to Peace Christian Preschool and Day Care to photograph my child and for the photos to be used in the following manner as indicated below:

Class Projects Bulletin Boards Website (we will verify with family first)
 Slide Shows (Peace programs)

Yes__ No__ **Sunscreen** - I give Peace Christian Preschool and Day Care permission to apply sunscreen that I provide. All sunscreens must be labeled clearly with my child's first and last name and given directly to a teacher.

Yes__ No__ **Diaper Cream** - I give Peace Christian Preschool and Day Care permission to apply Diaper cream that I provide. All Diaper Cream must be labeled clearly with my child's first and last name and given directly to a teacher.

Yes__ No__ **Sleeping/Mats** - I am aware that my child is sleeping on a cot or 3/4" state regulation mat while at Day Care. (For preschool parents: if your child is not feeling well, this gives us permission to let them lay down on a cot/mat until you arrive to pick them up.)

Yes__ No__ **Policies** - I agree to abide by the *Peace Christian Pre-School Handbook Rules and Regulations* and the *Peace Christian Preschool Tuition Agreement*.

Yes__ No__ **Contact** - I am willing to receive information about church activities by means of e-mail and/or phone calls.

I, the parent and/or Legal Guardian of _____, do consent and grant my permission to all the agreed to items listed above.

(Parent's Signature)

(Date)

HOW DID YOU HEAR ABOUT PEACE CHRISTIAN PRESCHOOL?

Friend Website Sign on our Front Lawn Neighborhood Blog
 Other (please explain) _____

**Peace Christian Preschool and Day Care is a ministry of
Peace Lutheran Brethren Church**

Peace Christian Preschool and Day Care is licensed by the New York State Office of Child and Family Service.

Please note a 3% credit card fee will be added to all credit card payments made.

Preschool Enrollment for

(child's Name)

2-year-Old Program (18 months to start)

Toddler Program

9am -11:30am

PRICES INCLUDE DIAPER FEE

2 day program \$253 _____

3 day program \$341 _____

4 day program \$429 _____

5 day program \$506 _____

Full Day Care Day for Toddlers

7am - 5:30 pm

2 days \$506.00 _____

3 days \$759.00 _____

4 days \$1012.00 _____

5 days \$1265.00 _____

Day Care prices include toddler program and diapering.

3-Year-Old Program (3 years by Dec 1)

Preschool Program

9am -11:45am

PRICES DO NOT INCLUDE 15% DIAPERING FEE

2 days program \$220 _____

3 days program \$297 _____

4 days program \$374 _____

5 days program \$440 _____

4's Program (4 years old by Dec.1st)

Morning program

9am- 11:45am

5 days \$440.00

Kindergarten Readiness Program

9am-2pm

5 days \$550/month

Full Day Care Day for 3- and 4-year-olds

7am - 5:30pm

2 days \$462.00 _____

3 days \$693.00 _____

4 days \$924.00 _____

5 days \$1155.00 _____

Day Care prices include age-appropriate program and diapering if needed.

Circle the days you want your child to come:

M

T

W

TR

F

Child's Name _____

Extended Care Hours

If you need additional care hours before or after your child is in preschool:

The cost for additional care hours is \$10 per hour. The charges will be added to your bill at the end of each month and will be calculated incrementally. Example: 30 minutes early drop off = \$5

To help us staff appropriately please arrange a set schedule or be sure to give the office one day's notice of early or late pick up.

Tuition Agreement I agree to and understand the following:

1. Registration & Materials Fee of \$150 is due at the time of registration and is non-refundable. The registration fee includes all classroom supplies (crayons, paint, markers, paper, etc.) as well as a free t-shirt and school picnic.

2. Payment Schedule

- Your total Tuition will be divided into 10 payments.
 - Payments 1 & 2 are due at the time of Registration or August 1st and September 1st.
- Payments 3-10 are due the 1st of each month (October through May)
- August payment is not refundable and cannot be credited forward.

3. Payment Responsibility

- When enrolling in a preschool class you are responsible for the entire year's tuition (example: 2-day preschool program 9-11:45 is \$220 x10 = \$2,220.00)
- Preschool classes do not include day care days (additional charge to attend)
- Monthly bills are online at ProCare.com. Please be sure the e-mail address on your registration form is one that you use regularly.
- A 10% late fee will be assessed for payments made after the 15th of the month.

The tuition is charged even if your child is out sick or on vacation. The tuition amount is the same each month regardless of school holidays, sick days, snow days, etc.

4. Tuition Discounts

- 10% Sibling discount is on oldest child. 5% Referral Fee is one per family.
- 5% Prepayment discount is given for payment in full at the start of the year.

Please note:

- If you wish to change your child's schedule, one month's notice is required in writing. Scheduling changes will depend upon availability.
- If you sign up for a day care day and do not come you will be charged a no-show fee of \$25.
- If you do not sign up for a day care day but show up without calling, we may not be able to accommodate your child. If we need to call in additional staff, you will be charged a drop-off fee of \$25.
- Our school closes at 5:30pm
If you are late picking up your child after closing time a fee of \$25 per child per 10-minute increment will be charged.

I, _____ (parent's name), understand the terms of the Tuition Agreement as stated above and agree to follow the tuition policies of Peace Christian Preschool & Day Care.

Child's name: _____

Parent Signature: _____

Date: _____